Midcoast Senior College

Equipment Request

Presenter or teacher ____________________________
Address ____________________________________________
Telephone _______________ Email _________________________
Event or Class _________________________________
Presentation Title ___________________________________
Presentation Date ______________________________

Equipment:
_____ Sound System - voice (use of sound system is required for all presenters)
    ___ Hand held mike
    ___ Mike stand
    ___ Wireless collar mike (provided for all presenters)

_____ CD player
_____ Cassette player
_____ Turn table – 33 rpm
_____ Slide projector (presenter must have slides arranged in own carousel)
_____ DVD player
_____ VCR
_____ Laptop feed (presenter connects own laptop to in-house projector)
    ___ PC ___
    ___ Mac ___ (may require presenter’s adapter cable connect to PC monitor port)
_____ PowerPoint (or other presentation program)
_____ Audio source from laptop (includes DVD or CD)