


How to use the Forum

When you open the forum, you may already see topics. A “topic” is an entry you make that could be a question, photo, comment, or anything you want to share. In the example below, there is one topic and it is “Rainy days.” At this point, if you wish to add a comment to the topic Rainy days, simply click on the topic title and continue with the steps below. If you wish to add a new topic, for example, Sunny days, then you would click the red button “Add Topic” to the right and follow steps below.

The screenshot shows the forum interface for Midcoast Senior College. At the top left is the college logo. A navigation menu includes HOME, MEMBERSHIP, PROGRAMS, COURSES, EVENTS, NEWS, ABOUT, and CONTACT. Below this is a dark header with 'FORUMS' and 'RECENT POSTS' tabs, a notification bell with '1', and a search icon. A breadcrumb trail shows 'Midcoast Senior Col...' and 'Test Forum'. The main heading is 'Test Forum' with a red 'ADD TOPIC' button. A table lists the forum topics:

Topic Title	Posts	Views	Last Post
 Rainy days <small>Donna Marshall, 37 seconds ago</small>	1	1	By Donna Marshall > 37 seconds ago

To add a new topic:

1. Click the red button “Add Topic”
2. Enter a Topic Title
3. Enter a message in the large white box. You may format it, include a link to a url or add a picture by using “choose file” and selecting a picture from your computer.
4. Do not check “Set Topic Sticky” Or “Private Topic” unless you are the class teacher and wish for that topic to always be at the top.
5. When you are ready to submit your post, click the red button “Add Topic” at bottom right.



Test Forum



Topic Title *

Rainy days

11pt **B** *I* U ^{ABC} A [List icons] [Link icon] [Image icon] [Quote icon] [Code icon] [Undo icon] [Redo icon] [Fullscreen icon] [Smiley icon] [X icon]

In my opinion rainy days are good. I like to look at this picture on rainy days.

Attach file: Greek urn.JPG Maximum allowed file size is 10MB

! Set Topic Sticky | Private Topic

Topic Tags *(Separate tags using a comma)*

Start typing tags here (maximum 5 tags are allowed)...

Preview 1 Revisions Saved

To add a comment to a current topic:

1. You do not type in a title, it is already there because you are adding to a current topic
2. Under "Leave a reply" type the title of your message, then in the box below, type your message.
3. When you are ready to submit, click "Add Reply"



FORUMS RECENT POSTS 1

Home > Midcoast Senior Col... > Test Forum >

Test Forum



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